



**Job Title: Recreation Attendant**

**Hire Type:** Contract Position

**Hourly/Salary:** Hourly for 37.5-40 hours/week

**Contract Duration:** April 1- October 1 (dates can be flexible depending on project work)

**Wage:** \$14.75-\$15.50 CAD/hour (\$14.75-\$15.50 USD)/hour depending on qualifications

**Benefits:** All United States or Canadian statutory holidays dependent upon country of residency, vacation and sick time accrued.

**Full Time/Part Time:** Full Time

**Start Date:** ~April 1<sup>st</sup>, 2023

**Position Location:** Calais, Maine/St. Stephen, New Brunswick (field operations based out of St. Croix/Spednic Lake, NB)

**About the Opportunity**

The St. Croix International Waterway Commission (SCIWC) is a non-profit that was established in 1986 by a Memorandum of Understanding between the State of Maine and the Province of New Brunswick to protect and manage the valuable natural resources of the St. Croix River.

The St. Croix International Waterway encompasses a 118-mile (190 kilometer) boundary watershed comprised of near wilderness setting along the some of the largest lakes in New Brunswick and Maine, to a 34 mile (55 kilometer) pristine scenic heritage river section recognized as one of the best canoeing and backcountry regions in the Northeast.

SCIWC is looking for a **Recreation Attendant** to be part of our team to help manage our seasonal recreational programs and projects.

The position will be a contracted full-time job.

**Roles and Responsibilities**

The Recreation Attendant will report to the Recreation Supervisor and Programs Administrator to fulfill the following:

- Working as part of a team to ensure adequate maintenance and care of recreation program facilities, backcountry campsites, campgrounds, portages, boat launches, and other structures associated with the program.
- Assisting with field work logistics, organizing and maintaining equipment and supplies.
- Tasks such as collecting garbage, minor repairs on physical structures (such as picnic shelters and tables, outhouses and vault toilets and blinders), stocking facilities, lawn care and maintenance, removing hazards such as fallen trees, and similar tasks.
- Work with the general public to provide information about the St. Croix Watershed, associated recreation facilities, and conservation lands.
- Adhere to safety standards and principles when operating equipment, boating, and canoeing.
- Adhere to site reporting protocols and work with administrative staff to report necessary site conditions.
- Assisting the team in construction, maintenance, and deployment of various recreational infrastructure (docks, vault toilets, picnic tables, shelters, etc.)



- Adhere and implement campground policies regarding bookings, firewood sales, and guest behaviour.

### Qualifications

- Basic woodworking and mechanical skills.
- Experience using equipment related to landscaping and grounds maintenance, hand tools and powered equipment.
- Ability to complete tasks as part of a team.
- Ability to work in remote, rugged conditions exposed to cold, wet, and hot weather.
- Ability to effectively communicate orally and in writing.
- The ability to lift 50 pounds for short periods of time.
- Ability to traverse rugged terrain for extended periods of time.
- Must be able to work in the United States and or Canada, and able to pass a criminal record check.
- Must be willing to travel and possess a valid driver's license in Canada or the United States.
- Must be willing to travel across the international border between Canada and the United States for work purposes.

### Assets

- Comfortable trailering small boats and driving trucks.
- Experience working from boats, kayaking/canoeing, and wading in moving water.
- Familiarity with the St. Croix River and area geography.
- Small Vessel Operator's Proficiency (SVOP) or equivalency.
- Experience canoeing/kayaking and being comfortable working out of small crafts.
- First Aid and/or wilderness first aid or equivalency.
- Experience and training in the use of chainsaws.

Please send a resume to [director@stcroix.org](mailto:director@stcroix.org). For more information about this position please contact the St. Croix International Waterway Commission at 207-952-9069.